CONTENTS

1	His Most Distinguished - Self, Nawab C. Abdul Hakeem Sahib	
2	Alijanab. Haji. G Md. Kaleemullah Sahib	
3	Alijanab Alhaj Dr. S. Ziauddeen Ahmed Sahib, B.A., D. Lit	
4	Alijanab Alhaj Dr. K. Anees Ahmed Sahib, B.A., D. Lit	
5	Personal Memorandum	1
6	Pledges	2
7	National Anthem	3
8	Vision & Mission of the College	4
9	Our College Crest	5
10	About M.M.E.S.	6-7
11	College Committee Members and List of Principals	8
12	Correspondent Message	9
13	Principal Message	10
14	About the College	11
15	Flash Points	12
16	Courses Offered	13-14
17	Value Added Courses	15
18	IQAC	16
19	Academic, Administrative Committee & Clubs	17-26
20	List of Teaching Staff and Non-Teaching Staff	27-34
21	Payment of Fees	35
22	Rules of Attendance	36
23	College Tests, Examination & General Instructions	37-40
24	General Information & Issue of Certificates - Rules	41-42
25	Library & Hostel - Rules & Regulations	43-45
26	Scholarship	46
27	NSS	47-48
28	Late Attendance Record	49
29	CIA Time Table	50-52
30	The College Almanac 2026-2027	53-65
31	Time Table	66
32	Action Plan & Important Days	67-80
33	Notes	81-82
34	Attendance sheet ODD & Even Semester	83-84

PERSONAL DATA

1. Name.....

2. Year & Branch.....RollNo.....

3. Date of Birth.....

4. Parent's/Guardian's Name.....

5. Residential Address.....

.....

.....

.....

6. Savings Bank A/c. No.....

7. Blood Group.....

8. Vehicle No.....

9. Height …..... cm. Weight ..... Kg.

PLEDGE

"India is my country, all Indians are my brothers and sisters.
I Love my country and I am proud of it's rich and varied heritage.
I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy. I shall be kind to animals. To my country and my people, I pledge my devotion. In their well-being and prosperity alone, lies my happiness."

THE NATIONAL INTEGRATION PLEDGE

"I, as a Citizen of India, affirm my faith in the universal principle of civilized society, namely, that differences should be settled by peaceful means and I hereby pledge, myself having regard to the need for emotional integration among the people, never to resort to violence in any dispute relating to religious, linguistic, regional or other public issues

NATIONAL ANTHEM

Jana- gana-mana-adhinayaka jaya hey,
Bharatha-bhagya-vidhatha,

Punjaba-Sindhu-Gujarata-Maratha
Dravida-Uthkala-Banga

Vindhya-Himachal Yamuna-Ganga
Uchchala-jaladhi-taranga,

Tava shubha name jage,
Tava shubha asisa mage,
Gahe tavajaya-gatha,

Jana- gana-mangala-dayaka jaya hey,
Bharatha-bhagya –vidhata,

Jaya he, Jaya he, Jaya he,
Jaya Jaya Jaya Jaya he.



VISION

To help our wards to nuture an organized planning to fit themselves within the framework of an ideal system of academic excellence.

To foster the healthy seeds to enlarge the dimensions of their Secular, Spiritual and Universal knowledge.

To train the young curious questing minds to bloom into dedicated citizens of society.

MISSION

To empower students to think high of their potentialities to attain success in this competitive world.

To accelerate their capability to bring out the talents in them through their ingenuity.

To enhance leadership qualities in the empowerment of students by activating their zeal to convert every challenge into a promising future.

GOALS

To motivate the students with a sense of duty and discipline.
To reap a harvest of everlasting goodwill and popularity.
To translate every ideal into an ideology.
To strike the target of mutual co-existence by crossing the barriers of personal and national prejudices.

OBJECTIVES

To build the edifice of character through human values. To mould the young aspirants not to be a wandering generality but pursues of goals that are challenging. To strive, to seek, to find and not to yield.

OUR COLLEGE CREST



The book in the college crest is the Holy Quran, the eternal source of spiritual strength, sublime knowledge and impeccable guidance.

The computer symbolizes our keen interest in the latest innovations that expedite human labour for the betterment of human society.

The Rocket zooming towards space embodies our passion for the scientific and technological advancement which will usher us into an era of space progress.

The Tower throws light on our Endeavour to help our wards to zoom to greater heights to conquer their goals of excellence.

The circle depicts the truth that the campus is well governed and well protected to study and grow in an undisturbed environment.

The balance represents our dictum to render justice to all by generating the avenues that are similar for progress through hard work.

M.M.E.S

The Melvisharam Muslim Educational Society founded in 1918 that strove hard to metamorphose Primary, Secondary and Higher Education into splendid segments of pristine enlightenment irrespective of caste, creed, community or social status.

The Silver Jubilee Celebrations of MMES in 1944, the Golden Jubilee Celebrations in 1969, and the Diamond Jubilee Celebrations in 1994 and Centenary Celebrations in 2019, had been the richly rewarded trophies in high appreciation of the Society's journey through the realms of 'Education for all'.

Seven Schools and Four Colleges are most efficiently maintained by MMES

SCHOOLS

NAME OF THE INSTITUTION	YEAR OF ESTABLISHMENT
Islamiah Boys Higher Secondary School	1918
Islamiah Boys Primary School	1927
F.M. Primary School	1933
Islamiah Girls Primary School	1946
Islamiah Girls Higher Secondary School	1966
Hakeem Matriculation School	1972
R.A. Primary School	1945

COLLEGES

NAME OF THE INSTITUTION	YEAR OF ESTABLISHMENT
C.Abdul Hakeem College (Autonomous)	1965
C.Abdul Hakeem College of Engg. & Tech.	1998
MMES Women's Arts & Science College	2007
MMES Academy of Architecture	2017

COLLEGE COMMITTEE MEMBERS

President

Alijanab. Haji. G Md. Kaleemullah Sahib

General Secretary

Alijanab. Haji. Dr. S. Ziauddeen Ahmed Sahib, B.A., D.Lit

Correspondent

Alijanab. Haji. Dr. K. Anees Ahmed Sahib, B.A., D.Lit

MEMBERS

Alijanab. Alhaj. S.Z. Abrar Ahmed Sahib
Alijanab. Haji. S.Z. Ifthiquar Ahmed Sahib
Alijanab. Haji. M.R. Shabeer Ahmed Sahib
Alijanab. Haji. S.Z. Zulfiquar Ahmed Sahib
Alijanab. Haji. V. Md. Rizwanullah Sahib
Alijanab. Haji. V. Mohammed Ameen Sahib
Alijanab. Haji. C. M. Zafrullah Sahib
Alijanab Haji. Dr. G. Najeeb Ahmed Sahib
Alijanab Haji. Malack Md. Saifuddin Sahib

LIST OF PRINCIPALS

1. Prof. L. Saraswathy Moorthy, M.A., M.Phil., : 2007-2008
2. Prof. U. Peer, M.Sc, M.Phil., D.H.Ed, P.G.D.C.A : 2008-2011
3. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D : 2011-2016
4. Dr. Sridevi, M.Sc., B.Ed., M.Phil., D.F.Tech., Ph.D : 2016-2017
5. Prof. Elizabeth Rani, M.A., M.Phil., : 2017-2018
6. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D : 2018-

CORRESPONDENT MESSAGE

It gives me great pleasure to present the College Calendar for the academic year. This calendar is not merely a schedule of events, but a reflection of our institution's vision, values, and commitment to providing quality education and holistic development to our students.

Our institution has consistently strived to uphold excellence in education while nurturing discipline, character, and social responsibility among students. We believe that education is a powerful tool that shapes individuals into responsible citizens and future leaders. The activities planned in this calendar are thoughtfully designed to promote academic growth, skill enhancement, and co-curricular engagement.

In today's dynamic and competitive world, it is essential for students to go beyond classroom learning. Therefore, we emphasize the importance of innovation, research, and practical exposure through various academic programmes, workshops, seminars, and extension activities included in this calendar. I encourage students to actively participate and make the best use of these opportunities for their personal and professional growth.

I place on record my sincere appreciation for the dedicated efforts of the Principal, faculty members, and administrative staff for their continuous commitment to the progress of the institution. Their teamwork and perseverance are the pillars of our success.

I extend my best wishes to all our students for a fruitful and successful academic year. May this year bring new achievements, knowledge, and growth to everyone associated with our institution.

With warm regards,
Correspondent

PRINCIPAL MESSAGE

It gives me immense pleasure to present the College Calendar for the academic year. This calendar serves as a comprehensive guide outlining the academic schedule, co-curricular activities, and important events that shape the vibrant life of our institution. It reflects our commitment to maintaining a structured and enriching environment that fosters both intellectual growth and holistic development.

Our college has always stood as a beacon of knowledge, discipline, and excellence. We strive to create an atmosphere where students are encouraged to explore their potential, think critically, and act responsibly. Alongside academic rigor, equal importance is given to value-based education, skill development, and social responsibility, preparing our students to meet the challenges of a rapidly changing world.

This academic year, we aim to further strengthen our focus on innovation, research, and experiential learning. Various seminars, workshops, extension activities, and cultural events have been thoughtfully incorporated into the calendar to ensure a well-rounded educational experience. I encourage all students to actively participate in these opportunities and make the most of the resources available.

I take this opportunity to appreciate the dedicated efforts of our faculty and staff, whose unwavering commitment ensures the smooth functioning of all academic and administrative activities. I also extend my best wishes to our students, urging them to uphold the values and discipline of the institution while striving for excellence in all their endeavors.

Let us work together to make this academic year productive, meaningful, and successful.

With best wishes,
Principal

ABOUT THE COLLEGE

M.M.E.S Women's Arts and Science College is a Minority institution established in 2007, with the aim to translate every ideal into an ideology. The College is ISO certified and accredited by NAAC with B+ Grade. The College is affiliated to Thiruvalluvar University. M.M.E.S, houses 12 under graduate, 08 post graduate disciplines 2 Research departments. The college offers an ambience to provide excellence in education knowledge and training in skills for students. M.M.E.S has the honour of sheltering over 2000 students and 96 highly qualified and motivated work force.

Due to its location, well -built infrastructure and dedicated staff, the College is among the most preferred educational institutions in Vellore. The college provides remedial coaching for slow learners, students counselling programme. The career Guidance and Placement Cell has assisted students in obtaining placement in reputed companies

M.M.E.S Women's Arts and Science College is included under the section 2(f). The institute has a very strong Institute Partnership Cell. The Institute has signed MoU with Gondar University, Ethiopia.

In addition to the regular programmes the Institute offers Add on programmes like NCVRT, DMLT & Tally ERP 9 and Value added courses in several disciplines. The Institute has digital library with more than 7000 titles and 50+ Journals, including E-Journals. The college has active student cell such as NSS, YRC, RRC & CCC and Fine Arts Club to support issues of social concern. The institute has well equipped multi-gym, indoor and outdoor sports complex. Our students have been doing exceedingly well in the University and state level competitions.

FLASH POINTS

2007	M.M.E.S WOMEN'S ARTS AND SCIENCE COLLEGE was established and affiliated by Thiruvalluvar University on August 2007.
2008	Introduced BBA, B.Sc CS, B.Sc Mathematics
2009	On 2.7.2009 Academic Main Block was inaugurated Introduced B.Sc Biotechnology
2011	Introduced M.A English
2012	Introduced M.Sc Biotechnology
2015	Introduced B. Com (CA), B.Sc IDD, B.A Arabic, M.Sc Mathematics On 27.4.2015 M.M.E.S Auditorium was inaugurated
2017	Introduced B.Sc(ISM), M.Sc Computer Science & M.Com
2018	Introduced B.Sc (N&D), M.Phil English & M.Phil Biotechnology
2019	On 15.2.2019 PG Block & Central Library was inaugurated for Centenary Celebration
2020	Introduced M.A Arabic & M.Sc IDD
2021	Introduced Ph.D Commerce & Ph.D Computer Science
2022	On 26.2.22 Secretariat and Chemistry lab was inaugurated
2024	Introduced M.Sc Foods & Nutrition
2025	Introduced B.Sc(AI), B.Sc(Chemistry) & Ph.D Mathematics, Smart Seminar Hall was inaugurated.

COURSES OFFERED

FOUNDATION SUBJECTS FOR DEGREE COURSES

Part I : Tamil (or) Urdu (or) Hindi (or) Arabic (or) French Part II : English

UNAIDED COURSES

UG COURSES

S.No	Degree	Subject	Duration
1.	B.A.,	English Literature	3 Years
2.	B.Sc.,	Mathematics	3 Years
3.	B.Sc.,	Computer Science	3 Years
4.	B.Sc.,	Bio-Technology	3 Years
5.	B.Com.,	Commerce	3 Years
6.	B.C.A.,	Computer Applications	3 Years
7.	B.B.A.,	Business Administration	3 Years
8.	B.Com., (C.A)	Computer Application	3 Years
9.	B.A.,	Arabic	3 Years
10.	B.Sc.,	Interior Design & Decor	3 Years
11.	B.Sc.,	Information System Management	3 Years
12.	B.Sc.,	Nutrition, Food Service Management and Dietetics	3 Years
13.	B.Sc.,	Artificial Intelligence	3 Years
14.	B.Sc.,	Chemistry	3 Years

PG COURSES

S.No	Degree	Subject	Duration
1.	M.A.,	English Literature	2 Years
2.	M.Sc.,	Bio-Technology	2 Years
3.	M.Sc.,	Mathematics	2 Years
4.	M.Sc.,	Computer Science	2 Years
5.	M.Com.,	Commerce	2 Years
6.	M.A.,	Arabic	2 Years
7.	M.Sc.,	Interior Design & Decor	2 Years
8.	M.Sc.,	Foods and Nutrition	2 Years

Ph.D COURSES

S.No	Degree	Subject	Duration
1.	Ph.D	Commerce	-
2.	Ph.D	Computer Science	-
3.	Ph.D	Mathematics	-

VALUE ADDED COURSES

S.No	DEPARTMENT	COURSE CODE	NAME OF THE CERTIFICATE COURSES
1	English	VACC04	Creative Writing and Workplace Communication
2	Business Administration	VAEI08	Introduction to Emotional Intelligence
3	Computer Applications	VAAA09	AI Tools and its Applications
4	Commerce(G)	VABO10	Basic of Banking Operation
5	Commerce (CA)	VAOA11	Introduction to Office Automation
6	Biotechnology	VALT16	Medical Laboratory Technology
7	Computer Science	VAIT18	Internet of Things & its Applications
8	Information System Management	VACN23	Fundamentals of Computer Network & Cyber Security
9	Interior Design and Décor	VALD24	Lighting Design for Interior
10	Mathematics	VAEM26	Essential Mathematical Skills
11	Foods and Nutrition	VANF27	Nutrition for Fitness
12	Arabic	VAAC38	Practical Arabic Communication Skill
13	Artificial Intelligence	VAAI25	Introduction to Artificial Intelligence
14	Chemistry	VACP24	Cosmetics and Personal Grooming

IQAC

The Internal Quality Assurane Cell of this college is meant for planning, guiding and maintaining Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The cell is responsible for submitting data for NIRF & AISHE. It initiates methods for developing the performance of the college in the seven criteria for which the college is evaluated during NAAC accrediations.

The aims of IQAC are to build and ensure a quality culture at the institutional level, to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in a college and to create benchmark for various academic and administrative of the institution.

Functions of IQAC are as follows:

- Development of the culture of quality in the institution
- Institutionalization of the Best Practices.
- Motivate faculty to build collaboration, Linkages and MOUs
- Documentation of the various programmes/activities based on the Seven Criteria
- Periodical conduct of Academic and Administrative Audit and its follow up.
- Creating a student-centric Teaching-Learning environment
- Facilitates the planning of the academic year's annual activity calendar

- Assist in preparing the action plan and report of various committees
- Organization of various workshops and seminars for a quality educational environment
- Meditation of quality feedback mechanism

ACADEMIC & ADMINISTRATIVE COMMITTEE

IQAC MEMBERS

Alijanab Haji Dr. S. Ziauddeen Ahmed Sahib	General Secretary
Alijanab Haji Dr. K. Anees Ahmed Sahib	Correspondent
Alijanab Haji Dr. G. Najeeb Ahmed Sahib	Management Representative
Dr. Freda Gnanaselvam	Principal
Dr. B. Sasireka	Director
Dr. V. R. Punithavathi	Member
Mrs. M. Silambarasi	Member
Dr. K. Shamila Sulthana	Member
Dr. J. Yogambigai	Member
Dr. L. Saritha	Member
Mrs. M. N. Salma Farheen	Member
Mrs. N. Nithyalakshmi	Member
Ms. J. Meharunisha	Office Superintendent
Mrs. A. Anisha Sahiba	Representative of Local Society
Mr. V. Mohammed Rizwanullah	Industrialist
Ms. M. G. Rahimunnisa	Technical Expert
Mrs. A. Shabnam Shereen	Alumni Representative

ACADEMIC COMMITTEE

1. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D - Principal
2. Dr. B. Sasireka, M.Com., M.Phil., Ph.D
3. Mrs. S. Rashul Begum, M.A., M.Phil., B.Ed., SET., NET
4. Dr. Siddiqa Parveen, M.A,M.Phil,B.Ed, SET, NET, CTET, Ph.D
5. Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D
6. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF
7. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D)
8. Mrs. R. Sangeetha, M.C.A., M.Phil., SET., (Ph.D)
9. Dr. J. Yogambigai, M.Sc., B.Ed., HDCA., Ph.D
10. Mrs. B. Yasmine, M.A.,
11. Mrs. M.N. Salma Farheen, M.B.A,
12. Mrs. V. Yasodha, M.Sc., M.Phil., NET.,
13. Dr. G. Rakiya Nazneen, M.A., M.Phil., B.Ed., D.T.Ed.,SET, Ph.D

ACADEMIC AUDIT COMMITTEE

1. Dr. B. Sasireka, M.Com., M.Phil., Ph.D
2. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF
3. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D)

ADMISSION COMMITTEE

1. Dr. K. Anees Ahmed – Correspondent
2. Dr. G. Najeeb Ahmed, Ph.D – College Committee Member
3. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D-Principal
4. Mrs. G. Loganayagi, M.Com., M.Phil.,
5. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D)
6. Mrs. M. Nathiya, M.A., M.Phil., B.Ed., - **Member Co-opted for UG**
7. Mrs. S. Kamala, M.A., M.Phil., - **Member Co-opted for PG**

CAREER GUIDANCE & PLACEMENT COMMITTEE

1. Dr. E. Veronica, M.B.A., PhD
2. Dr. T. Ranjani, M.Sc., M.Phil., B.Ed., B.P.Ed., Ph.D
3. Ms. G. Ezhilmathi., M.Sc.,

UNIVERSITY EXAMINATION COMMITTEE

1. Mrs. C. Jaya., M.Com., M.Phil.,
2. Ms. E. Malavika, M.B.A.,
3. Mrs. V. Fathima Thaskin, M.Sc.,

ANTI- RAGGING COMMITTEE

1. Dr. L. Saritha, M.A., M.Phil., Ph.D – Co-Ordinator
2. Ms. B. Shobika, M.Sc.,

STUDENT'S GRIEVANCE & REDRESSAL COMMITTEE

1. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D) - Co-Ordinator
2. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF
3. Mrs. B. Anbarasi, M.Sc., M.Phil., NET.,

Email Id: **mmeswc.gvc@gmail.com**

MINORITY STUDENT SCHOLARSHIP COMMITTEE

1. Mrs. S. J. Mubeen Begum, M.Com., M.Phil., B.Ed, (Ph.D)-Nodal Officer
2. Dr. G. Rakiya Nazneen, M.A., M.Phil., B.Ed., D.T.Ed., SET, Ph.D
3. Mrs. V.S. Khateejathul Kubra, M.A., M.Phil, B.Ed., D.T.Ed., Adib-a-fazil

SC STUDENT SCHOLARSHIP COMMITTEE

1. Mrs. G. Loganayagi, M.Com., M.Phil., - Nodal Officer
2. Mrs. M. Nathiya, M.A., M.Phil., B.Ed.,
3. Mrs. S. Kamala, M.A., M.Phil.,

DISCIPLINE COMMITTEE

1. Mrs. M. N. Salma Farheen, MBA., - Co-Ordinator
2. Dr. J. Kamatchi, M.A., M.Phil., Ph.D., SET., NET
3. Mrs. V. Fathima Thaskin., M.Sc.,
4. Mrs. A. Shaheen, M.Com.,
5. Mrs. B. Divya, M.Sc.,
6. Mrs. D. Gulzar, M.A., B.Ed.,

REGISTRAR OF ATTENDANCE

1. Ms. A. Afrin, M.C.A., M.Phil.,
2. Mrs. S. Kamala, M.A., M.Phil.,
3. Mrs. K. Mohana Priya, BCS., DMW., DMTT.,
4. Mrs. M. Nathiya, M.A., M.Phil., B.Ed.,

ISO INCHARGE

1. Mrs. L. Sudhashini, M.A., M.Phil., SET.,(Ph.D)

NIRF INCHARGE

1. Dr. B. Sasireka, M.Com., M.Phil., Ph.D – Nodal Officer
2. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D)

AISHE INCHARGE

1. Mrs. R. Sangeetha, M.C.A., M.Phil., SET., (Ph.D) -Co-Ordinator
2. Mrs. M. Malathi., M.Sc., M.Phil., (Ph.D)

SPORTS COMMITTEE

1. Dr. S. Saritha, M.Sc., M.Phil., B.Ed., Ph.D
2. Mrs. C. Divya Priya, M.A., M.Phil, B.Ed.,
3. Ms. T. Yasmeen, M.A.,

MAGAZINE & PUBLICATION COMMITTEE

1. Dr. Siddiqa Parveen, M.A, M.Phil, B.Ed, SET, NET, CTET, Ph.D
2. Mrs. S. Rashul Begum, M.A., M.Phil., B.Ed., SET., NET

3. Dr. G. Rakiya Nazneen, M.A., M.Phil., B.Ed., D.T.Ed, SET, Ph.D
4. Mrs. B. Yasmine, M.A.,

ACADEMIC CALENDAR COMMITTEE

1. Mrs. R. Sangeetha, M.C.A., M.Phil., SET (Ph.D)
2. Mrs. S. J. Mubeen Begum, M.Com., M.Phil., B.Ed., (Ph.D)
3. Ms. V. Jyothimani, M.Sc., M.Phil.,

HOSTEL COMMITTEE

1. Mrs. Sajeetha Begum, B.A.,
2. Ms. H. Suhaina M.Com., NET
3. Dr. V. Vishali, M.Sc., Ph.D.,

LOST PROPERTY OFFICER

1. Dr. L. Saritha, M.A., M.Phil., Ph.D
2. Dr. J. Kamatchi, M.A., M.Phil., Ph.D., SET., NET
3. Mrs. S. Sudha, M.A., M.Phil.,

RESEARCH COMMITTEE

1. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF-Co-Ordinator
2. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D-Principal
3. Dr. B. Sasireka, M.Com., M.Phil., Ph.D
4. Dr. J. Yogambigai, M.Sc., B.Ed., HDCA., Ph.D.,
5. Dr. L. Saritha, M.A., M.Phil., Ph.D.,
6. Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D
7. Mrs. S. J. Mubeen Begum, M.Com., M.Phil., B.Ed, (Ph.D)
8. Dr. S. Saritha, M.Sc., M.Phil., B.Ed., Ph.D
9. Dr. J. Kamatchi, M.A., M.Phil., Ph.D., SET., NET
10. Dr. L. Dhivya M.Sc., Ph.D
11. Dr. B. Sowmya, M.Sc., Ph.D.,
12. Dr. V.S.V Naga soundarya lakshmi, M.Sc., M.Phil., Ph.D

INSTITUTIONS INNOVATION COUNCIL

1. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF-Co-Ordinator
2. Mrs. N. Nithyalakshmi, M.Sc., M.Phil., SET, (Ph.D
3. Ms. M. Silambarasi, M.Sc., M.Phil., (Ph.D)
4. Mrs. P. Booma, MCA., M.Phil., SET., NET, MBA., M.Sc(Psy).,
5. Mrs. B. Anbarasi, M.Sc., M.Phil., NET.,
6. Mrs. M. G. Rahimunnisa, B.Sc., DHRM.,

ANTI DRUG COMMITTEE

1. Dr. V. Vishali, M.Sc., Ph.D- Co-Ordinator
2. Dr. V.R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF

INTERNAL COMPLIANCE COMMITTEE

1. Dr. V. Jayanthi, M.A., M.Phil., B.Ed., Ph.D., - Co-Ordinator
2. Mrs. M. Kayalvizhy, M.A., M.Ed., M.Phil., SET.,(Ph.D)
3. Dr. V.S.V Naga soundarya lakshmi, M.Sc., M.Phil., Ph.D

EMBASE INCHARGE

1. Ms. S. Deepika, M.Sc.,
2. Mrs. S. Sudha, M.A., M.Phil.,
3. Mrs. M. Anu Priya, M.C.A.,
4. Ms. H. Shajedha Nisha., M.Sc.,

WEBSITE INCHARGE

1. Ms. B. Shobika, M.Sc.,
2. Mrs. M. Malathi., M.Sc., M.Phil., (Ph.D)
3. Mrs. M. G. Rahimunnisa, B.Sc., DHRM.,

UNIVERSITY MANAGEMENT INFORMATION SYSTEM(UMIS)

1. Mrs. G. Lakshmi, M.Sc., M.Phil.,
2. Ms. M. Dharani, M.C.A.,

CLUBS

NSS-NATIONAL SERVICE SCHEME

1. Dr. V. Vishali, M.Sc., Ph.D - Program Officer
2. Ms. H. Suhaina, M.Com., NET

YRC-YOUTH RED CROSS

1. Dr. J. Kamatchi, M.A., M.Phil., Ph.D, SET, NET- Program Officer

RRC-RED RIBBON CLUB

1. Mrs. P. Booma, MCA., M.Phil., SET., NET, MBA., M.Sc(Psy).,

CCC- CITIZEN CONSUMER CLUB

1. Mrs. G. Loganayagi, M.Com., M.Phil., - Program officer

JOURNALISM CLUB

1. Dr. L. Saritha, M.A., M.Phil, Ph.D - Co-Ordinator
2. Mrs. C. Divya Priya, M.A., M.Phil, B.Ed.,

ALUMNAE ASSOCIATION

1. Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D-Co-Ordinator
2. Mrs. M. N. Salma Farheen, M.B.A., - President
3. Ms. V. A. Munavwara Anjum, B.Sc., – Vice President
4. Mrs. S. Kamila, M.Com., (Ph.D) - Secretary
5. Mrs. M. Siriya, M.B.A., - Joint Secretary
6. Mrs. A. Sabnam Saffaereen, M.Sc., - Joint Secretary
7. Mrs. A. Shaheen, M.Com., (Ph.D), - Treasurer
8. Ms. K. Rahila, M.A., - Member

ENVIRONMENT CLUB

1. Dr. V. R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF - Co-Ordinator
2. Mrs. A. Lavanya, M.Sc., PGDMLT.,
3. Mrs. R. Kokila, M.Sc., PGDMLT.,
4. Mrs. S. Soppana, M.Com., M.Phil.,
5. Mrs. J. Sandhiya, M.Sc.,
6. Ms. Zakiya Banu, M.A.,
7. Ms. S. Pavithra, M.Sc.,
8. Mrs. B. Pavithra, M.Sc.,

TAILORING CLUB

1. Mrs. U. Varalakshmi, M.Sc., - Co-Ordinator
2. Mrs. J. Dhanalakshmi, M.Sc., M.Phil., B.Ed.,
3. Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D
4. Mrs. V. Yasodha, M.Sc., M.Phil., NET.,
5. Ms. R. Monica, M.Sc.,

QUIZ CLUB

1. Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D – Co-Ordinator
2. Mrs. S. Kamila, M.Com., (Ph.D)

ELECTORAL LITERACY CLUB

1. Dr. J. Yogambigai, M.Sc., B.Ed., HDCA, Ph.D– Nodal Officer
2. Ms. S. Sathyapriya M.Sc.,
3. Mrs. D. Radha, M.Sc., M.Phil., B.Ed.,

MATHS MASTERS CLUB

1. Dr. V.S.V Naga soundarya lakshmi, M.Sc., M.Phil., Ph.D – Co-Ordinator
2. Mrs. S. Elakkia, M.Sc., M.phil., D.T.Ed
3. Ms. A. Kathija Begum, M.Sc.,

FINE ARTS CLUB

1. Mrs. M. Kayalvizhi, M.A, M.Ed., M.Phil, SET., (Ph.D) -Co-Ordinator
2. Dr. V. Jayanthi, M.A., M.Phil., B.Ed., Ph.D.,
3. Mrs. S. Aswini, M.A., B.Ed.,
4. Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D
5. Mrs. S. Kamila, M.Com., (Ph.D)
6. Ms. S. Deepika, M.Sc.,

HEALTH AND WELLNESS CLUB

1. Mrs. V. Fathima Thaskin, M.Sc.,- Co-Ordinator
2. Mrs. B. Anbarasi, M.Sc., M.Phil., NET.,
3. Dr. V. Vishali, M.Sc., Ph.D.,

ED CELL

1. Dr. K. Priyanka, M.Com., M.Phil., Ph.D – Co-Ordinator
2. Mrs. J. Dhanalakshmi, M.Sc., M.Phil., B.Ed.,

TECHNICAL CLUB

1. Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D) - Co-Ordinator
2. Mrs. R. Sangeetha M.C.A, M.Phil, SET, (Ph.D)
3. Mrs. N. Nithyalakshmi, M.Sc., M.Phil., SET, (Ph.D)
4. Ms. A. Afrin, M.C.A., M.Phil.,
5. Mrs. M. Malathi., M.Sc., M.Phil., (Ph.D)
6. Ms. S. Deepika, M.Sc.,

ARABIC LITERACY CLUB

1. Mrs. B. Yasmine, M.A., - Co- Ordinator
2. Ms. L.Wajiha Banu, M.A.,
3. Ms. A. Aaffra Sanofar., M.A.,

MANAGEMENT CLUB

1. Mrs. M. N. Salma Farheen, M.B.A., - Co-Ordinator
2. Mrs. A. Rama, M.B.A, UGC -NET & SET.,
3. Mrs. B. Sindhu, M.B.A, M.Phil., NET (Ph.D)

NAAN MUDHALVAN

1. Mrs. L. Sudhashini, M.A., M.Phil., SET., (Ph.D) – SPOC

PUDHUMAI PENN THITTAM

1. Mrs. R. Saranya, M.A., M.Phil, (Ph.D)– Nodal Officer
2. Ms. S. Arthi, M.C.A.,

MAPERUM TAMIL KANAVU

1. Mrs. S. Kamala, M.A., M.Phil., - Co-Ordinator

ACADEMIC BANK OF CREDITS(ABC)

1. Ms. V. Jyothimani, M.Sc., M.Phil,– Nodal Officer

LIST OF TEACHING STAFF

PRINCIPAL

Dr. Freda Gnanaselvam, M.A, M.B.A, M.M.M, Ph.D

DEPARTMENT OF TAMIL

Head of the Department

Mrs. S. Rashul Begum, M.A., M.Phil., B.Ed., SET., NET

Assistant Professors

Dr. J. Kamatchi, M.A., M.Phil., Ph.D., SET., NET
Mrs. M. Nathiya, M.A., M.Phil., B.Ed.,
Mrs. S. Kamala, M.A., M.Phil.,
Mrs. E. Sujatha, M.A., M.Phil., B.Ed., PGDTRM.,
Dr. V. Jayanthi, M.A., M.Phil., B.Ed., Ph.D.,
Mrs. M. Kayalvizhi, M.A, M.Ed., M.Phil, SET**.,** (Ph.D)

DEPARTMENT OF URDU

Head of the Department

Dr. G. Rakiya Nazneen, M.A., M.Phil., B.Ed., D.T.Ed., SET, Ph.D

Assistant Professors

Mrs. V.S. Khateejathul Kubra, M.A., M.Phil, B.Ed., D.T.Ed., Adib-a-fazil

DEPARTMENT OF ENGLISH

Head of the Department

Dr. Siddiqa Parveen, M.A.,M.Phil., B.Ed., SET, NET, CTET, Ph.D

Assistant Professors

Mrs. L. Sudhashini, M.A., M.Phil., SET.,(Ph.D)

Dr. L. Saritha, M.A., M.Phil, B.Ed., Ph.D,

Mrs. C. Divya Priya, M.A., M.Phil, B.Ed.,

Mrs. R. Saranya, M.A., M.Phil., (Ph.D)

Mrs. S. Sudha, M.A., M.Phil., TET

Mrs. D. Gulzar, M.A., B.Ed.,

Ms. D. Keerthika, M.A.,

Mrs. S. Nalini, D.El. Ed., M.A, M.Phil. B.Ed., TET.,

Mrs. S. Aswini, M.A., B.Ed.,

Mrs. R. Gayathri, M.A., M.Phil.,

Mrs. K. Pappitha, M.A., B.Ed.,

Ms. P. Nandhini, M.A.

Ms. F. Aysha Siddiqua, M.A.

Ms. G. Wajiha Banu, M.A.

DEPARTMENT OF BUSINESS ADMINISTRATION

Head of the Department

Mrs. M.N. Salma Farheen, M.B.A.

Assistant Professors

Mrs. A. Rama, M.B.A, UGC -NET & SET.,

Dr. E. Veronica, M.B.A., Ph.D.

Mrs. B. Sindhu, M.B.A, M.Phil., NET (Ph.D)

DEPARTMENT OF COMPUTER APPLICATIONS

Head of the Department

Mrs. N. Nithyalakshmi, M.Sc., M.Phil., SET, (Ph.D)

Assistant Professors

Ms. A. Afrin, M.C.A., M.Phil.,
Mrs. G. Lakshmi, M.Sc., M.Phil.,
Ms. R. Priyadharshini, M.C.A.,
Ms. M. Dharani, M.C.A.,
Ms. G. Ezhilmathi., M.Sc.,
Ms. S. Sharmi, M.C.A.,
Ms. H. Shajedha Nisha, M.Sc.,

DEPARTMENT OF COMMERCE

Head of the Department

Dr. B. Sasireka, M.Com., M.Phil., Ph.D

Assistant Professors

Mrs. G. Loganayagi, M.Com., M.Phil.,
Mrs. S. J. Mubeen Begum, M.Com., M.Phil., B.Ed., (Ph.D)
Mrs. S. Soppana, M.Com., M.Phil.,
Mrs. A. Shaheen, M.Com., (Ph.D)
Ms. V. Deepa, M.Com.,
Mrs. Hina Kausar, M.Com., (Ph.D)
Mrs. A. Ayisha, M.Com., M.Phil.,
Dr. K. Priyanka, M.Com., M.Phil., Ph.D
Ms. H. Suhaina M.Com., NET
Ms. R. Sangeetha, M.Com., B.Ed.

DEPARTMENT OF COMMERCE (COMPUTER APPLICATIONS)

Head of the Department

Dr. K. Shamila Sulthana, M.Com., M.Phil., Ph.D

Assistant Professors

Mrs. S. Kamila, M.Com., (Ph.D)
Mrs. V. Vichitra, M.Com., (Ph.D)
Ms. S. Khathija Bee, M.B.A

DEPARTMENT OF BIOTECHNOLOGY

Head of the Department

Dr. Mrs. V. R. Punithavathi, M.Sc., M.Phil., Ph.D, PDF

Assistant Professors

Dr. S. Saritha, M.Sc., M.Phil., B.Ed., Ph.D
Mrs. A. Lavanya, M.Sc., PGDMLT.,
Mrs. R. Kokila, M.Sc., PGDMLT.,
Dr. L. Dhivya M.Sc., Ph.D
Ms. S. Asifa Tabassum, M.Sc, PGDMLT.,
Dr. B. Sowmya, M.Sc., Ph.D.,

DEPARTMENT OF INFORMATION SYSTEM MANAGEMENT

Head of the Department

Mrs. R. Sangeetha, M.C.A., M.Phil., SET, (Ph.D)

Assistant Professors

Mrs. S. Meena, M.Sc.,
Ms. B. Keerthiga, M.Sc.,

DEPARTMENT OF COMPUTER SCIENCE

Head of the Department

Mrs. M. Silambarasi, M.Sc., M.Phil., (Ph.D)

Assistant Professors

Mrs. M. Malathi., M.Sc., M.Phil., (Ph.D)
Ms. B. Shobika, M.Sc.,
Ms. S. Deepika, M.Sc.,
Ms. S. Arthi, M.C.A.,
Mrs. B. Divya, M.Sc.,
Mrs. M. Anu Priya, M.C.A.,
Ms. V. Vishnu Priya, M.C.A.,
Ms. R. Nisha Nandhini, M.Sc.,

DEPARTMENT OF ARTIFICIAL INTELLIGENCE

Head of the Department

Mrs. P. Booma, MCA., M.Phil., SET., NET, MBA., M.Sc(Psy).,

Assistant Professor

Mrs. K. Eswari, M.Sc.,

DEPARTMENT OF INTERIOR DESIGN AND DECOR

Head of the Department

Mrs. V. Yasodha, M.Sc., M.Phil., NET.,

Assistant Professors

Ms. N. Aarthi, B.E (CIVIL).,
Mrs. J. Dhanalakshmi, M.Sc.,M.Phil.,B.Ed.,
Ms. R. Monica, M.Sc.,
Mrs. U. Varalakshmi, M.Sc.,

Ms. C. Vino Rajathi, M.B.A., PGDCA, NET
Ms. G. Aishwarya, M.Sc.,

DEPARTMENT OF MATHEMATICS

Head of the Department

Dr. J. Yogambigai, M.Sc., B.Ed., HDCA., Ph.D.

Assistant Professors

Ms. S. Sathyapriya M.Sc.,
Mrs. J. Sandhiya, M.Sc.,
Mrs. D. Radha, M.Sc., M.Phil., B.Ed.,
Ms. V. Jyothimani, M.Sc., M.Phil.,
Dr. T. Ranjani, M.Sc., M.Phil., B.Ed., B.P.Ed., Ph.D
Dr. V.S.V Naga soundarya lakshmi, M.Sc., M.Phil., Ph.D
Ms. A. Kathija Begum, M.Sc.,
Mrs. S.Elakkia, M.Sc.,M.Phil.,D.T.Ed.
Ms. T. Khalida Parveen, M.Sc.,

DEPARTMENT OF FOODS & NUTRITION

Head of the Department

Mrs. B. Anbarasi, M.Phil., UGC NET

Assistant Professors

Mrs. V. Fathima Thaskin, M.Sc.,
Ms. S. Pavithra, M.Sc.,
Ms. S. S. Visali, M.Sc.,
Dr. V. Vishali, M.Sc., Ph.D.,
Ms. D. Kamali, M.Sc., DMLT
Mrs. B. Pavithra, M.Sc.,

DEPARTMENT OF CHEMISTRY

Head of the Department

Dr. K. Nasreen, M.Sc., M.Phil., Ph.D

Assistant Professors

Dr. S. Pavithra, M.Sc., M.Phil., Ph.D

Ms. K. Gayathri, M.Sc., (Physics)

DEPARTMENT OF ARABIC

Head of the Department

Mrs. B. Yasmine, M.A.,

Assistant Professors

Dr. Abul Hassan, M.A., Ph.D

Ms. L.Wajiha Banu, M.A.,

Ms. Zakiya Banu, M.A.,

Ms. A. Aysha Siddiqua, M.A.,

Ms. T. Yasmeen, M.A.,

Ms. T. M. Sayema Anjum, M.A.,

Ms. A. Farira Thabassum, M.A.,

Ms. I. Yasmeen, M.A.,

LIBRARY

Mrs. M. Sumathi, M.Com, M.Phil, M.B.A, MLIS

Ms. A. Kustha Sana, B.Com(CA)., DCA.,

LIST OF NON-TEACHING STAFF

PERSONAL SECRETARY

Mrs. K. Mohana Priya, BCS. DMW. DMTT.

LAB ASSISTANTS

Ms. M. Aishwarya, M.Sc.,
Ms. S. Hina Farheen, BCA.,
Ms. M. Jabeen Kowsar, B.Sc., (PGDMLT)
Ms. J. Anandhi, M.Sc.,
Ms. H. Nusaiba Aiman, B.C.A.,
Ms. S. Saniyathassen, B.Com.,
Ms. S. Nisha, B.Sc.,
Ms. M. Sumaiya, BCA.,
Mrs. B. Gomathi, B.Sc.,
Ms. Y. Santhoshini, M.Sc.,
Ms. S. Saniya Thaseen, B.Com(CA).,

ADMINISTRATIVE STAFF

Mr. Mohammed Shuaib, Hardware Engineer
Mrs. A. Shaistha Amreen, B.Sc., Tally.,
Ms. J. Meharunisha, M.Com.,
Mrs. S. Haleema Sadiya, B.Com.,
Mrs. M.I. Farha Bahar, B.E (ECE).,
Ms. N. Zumanna Mriam, B.C.A.,
Ms. S. Asina, M.Com.,

IQAC-SYSTEM ADMIN

Mrs. M. G. Rahimunnisa, B.Sc., DHRM.,

PAYMENT OF FEES

The Academic year is divided into TWO SEMESTERS. SEMESTER –I begins with the reopening of the college after summer vacation (June) and ends in November of the Academic Year and SEMESTER –II begins in the month of December of the Academic Year, and ends in April of the next Calendar year.

Every student is liable to pay the fees in one installment or semester wise during the academic year.

If a student fails to pay her fees by the specified date a fine of Rs.100/- shall be levied. If the fee is not paid within 15 days, her name shall be deleted off the roll and if re-admitted, she has to pay the fees and a fine due and also pay a Re-admission Fee of Rs.100 /-

Students should take the receipts for all payments they make and preserve them carefully for future reference.

Students who discontinue their studies any time during a Semester have no right to claim remission of any portion of the Semester fee or other fees paid by them.

Students should put in their claims for refund of deposits before the end of the academic year.

RULES OF ATTENDANCE

1. No student shall absent herself from the college without submitting leave letter. All leave applications should be endorsed by the parent or guardian and recommended by the concerned Head of the Department.

2. Leave will ordinarily be granted when it is applied for sickness and other unavoidable circumstances extending three days, the Principal or the Registrar of attendance may require a medical certificate from the student.

3. Application for leave from students residing in the college Hostel should be recommended by the Deputy Warden.

4. Those who are late by more than five minutes will not be permitted to enter the class except on valid reason and a fine of Rs.50 will be collected.

5. A student requiring leave for an hour during the class hours must get permission from the HOD, in person before the class begins.

6. A student absenting herself for 3 days and more shall be fined at the discretion of the Principal, and that will be informed to her Parents.

7. A student who continuously absents herself for 15 days without any valid reason will have her name deleted from the rolls.

8. Discontinuing at the end of the term or late return after Holidays will be punished with a heavy fine.

9. Absence from the test, composition and special classes shall be severely dealt with as per the discretion of the Head of the Department.

10. Absconding from Classes and habitual absentees shall be dealt with severely. The Punishment may involve suspension or dismissal from the college.

11. Only if a student puts in 75 % of the attendance she will be allowed for the university examinations. A student who puts in 65 % to 75 % of attendance will be allowed to take up the examinations, at the discretion of the Principal after Payment of Condonation fee and submission of medical Certificate to the University.

12. Student who have less than 65% of attendance will not be permitted to appear for the University Examinations.

13. The above rule is also applicable to the Practical classes.

COLLEGE TESTS & EXAMINATIONS

Unit tests I, II and Model examination will be conducted.
Students are advised to take these examinations seriously.

GENERAL INSTRUCTIONS

1. Every student shall modestly dress in the uniform prescribed.

2. When the teacher enters the class-room, students should stand and wish the staff members.

3. No student shall leave the class-room without the permission of the teacher, or until the teacher leaves the room, or asks the class to disperse.

4. Students should not make noise while moving from class to class.

5. No student is allowed to enter the college office without prior permission.

6. Any damage by the student to the College/Hostel property will be made good at their expenses and those responsible for such damage shall be dealt with severely. A fine will be imposed for any such damage when the individual who did the damage is detected.

7. Students are expected to read notices put up on the college Notice Board. Ignorance of any notice thus put up will not be accepted as an excuse for failing to comply with it.

8. Students guilty of adopting unfair means in the Examination will be dealt with severely.

9. Any lost property found must be handed over to the lost property officer, from whom the owner can claim it after proving her ownership.

10. Students are expected to behave modestly and decently inside and outside the college in such a way to maintain the good name of the college as well as their own.

11. The names of students whose behaviors, in the judgment of the Principal or any other College Authority, is undesirables or has unwholesome influence on others shall be struck off the rolls without assigning any reason.

12. Students who violate college rules will be asked to face the disciplinary committee. The report of the committee will be communicated to the students/ parents.

13. No students of the College shall be member of Association unconnected with the college without the prior permission of the principal, nor shall a student take part in any anti-social and subversive activities. Any student violating these rules is liable to be sent out the College instantly.

14. Students are forbidden to organize or attend any meeting in the College or collect money for any purpose without the prior permission of the Principal.

15. In regard to all matters not specified in the foregoing rules, students shall aim at conducting themselves in a manner worthy of the alumni of the College and of the University and in harmony with the traditions of our national Life and culture.

16. Cases of improper behavior, or default in the matter of payment of College Fees, Fines or Hostel dues will entail disciplinary action as the Principal may deem fit.

17. 'RAGGING' of any kind is not permitted either inside the College Campus or in the Hostel or outside. Students who are guilty of the offence will be dismissed from the College and handed over to the Police Authorities for further action, as per the Govt. Orders.

Punishments: -

At the institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

a. Suspension from attending classes and academic privileges.

b. Withholding/withdrawing scholarships/fellowship and other benefits.

c. Debarring from appearing in any test/examination or other evaluation process.

d. With holding results.

e. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.

f. Suspension/expulsion from the hostel.

g. Cancellation of admission.

h. Rustication from the institution for period ranging from 1 to 4 Semesters.

i. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

j. Fine ranging between Rs.25,000/- and Rs.1,00,000/-

k. Collective punishment: When the persons committing or abetting the crime or ragging are not identified, the institution shall resort to collective punishment.

19. Students who travel by bus have to show due respect to the bus-crew, ladies, old persons and teachers.

Note: Under the Government Educational Rules, the Principal has full power to influence the following punishments: Levy of fines, with holding of Certificates, Suspension and Exclusion.

GENERAL INFORMATION

There is no Student Union in our College and hence no election to it. Any genuine grievance of students can be brought to the notice of the Principal through the concerned Heads of the Department and the Students Grievance and Welfare Cell. For the benefit of students, a Complaint Box is kept in front of our College Office. Even anonymous but genuine complaints will be sincerely attended to.

All students are advised to conduct themselves with discipline and decorum under the purview of the rules and regulations laid down.

ISSUES OF CERTIFICATES-RULES

Certificate from the College

A notice of 2 days is necessary for the issue of any Certificates. Students must apply to the Principal for the following Certificates:

Conduct Certificate	Rs.100/-
Attendance Certificate	
Course Completion Certificate	
Bonafide Certificate	Rs.50/-
Duplicate Certificate	Rs.100/-
Mark Statement Form	Rs.20/-

A fee of Rs.100/- will be charged in case of applications made one year after leaving the college.

Certificates to be obtained from the University

1. Pass or Qualification Certificate can be had only from the University.
2. Provisional (pass) Certificate can be had only from the University on payment of the prescribed fee.
3. For Migration Certificates, application should be made to the University directly.
4. Application for Convocation should be made in the prescribed form to the Registrar, Thiruvalluvar University, Vellore, through the college, along with the fee prescribed by the University.

GENERAL RULES OF LIBRARY

CIRCULATION RULES

MEMBER CATEGORY	ISSUE PRIVILEGES	DURATION
Staff	05 Books	1 Semester
Students	01 Book	1 Week

LIBRARY RULES

- Enter the names in entry register compulsory.
- Keep your personal belongings at the Property Counter.
- Institute ID –Cards is must for Library transaction.
- Use of mobile phones is not permitted in the library.
- Please maintain decorum, peace and silence within the premises of library.
- Please handle Library materials with utmost care.
- No material from the library should be taken out without proper issuing/recording.
- Reference materials such as dictionaries, handbook etc. is not issued out of the library.
- Do not mark or write anything in books.
- Check the book at the time of issuing. In case of any defect or damage please inform the library staff.
- All overdue Books are fined Rs.1.00 per book per day.
- In case of loss or damage of books, replacement of book or the fine amount has to be made by the user.
- Students should not bring ground floor books to first floor

and vice versa.

- Students should sit in the desk near the rack from where they took books/refer books.
- Any type of violation may lead to a disciplinary action.

HOSTEL RULES AND REGULATIONS

- Loitering in the Hostel campus during the class hour will not be appreciated.
- Students must keep the campus and Room clean. Defacing wall, equipment, furniture etc is strictly prohibited.
- Students must turn off all the electrical equipment's before leaving their rooms.
- Students are not allowed to use electric stove, Iron box, Pedastol fan etc in room.
- Food will be served only in the designated dining hall(s) and only during the specified timings.

Morning Tea/Milk	: 8.00-8.30 am
Morning Breakfast	: 9.00-9.50 am
Lunch	: 1.00-1.40 pm
Evening Snacks tea / Milk	: 5.00-5.30 pm
Dinner	: 7.30-9.00 pm

- Wasting food and water will not be encouraged.
- All lights must be switched off before 11pm in the rooms.
- Students are not allowed to use mobile phones after 10 pm, should hand over to Hostel incharge.
- Visitors are allowed only in visitor room between 4.30 pm-6.30 pm.
- No outside students are allowed inside the Hostel.
- Any complaint regarding electric equipment, plumbing etc is required to be entered in the "Complaint Book".
- Food register In & Out entry should be entered strictly before entering & leaving the hostel campus.
- Permission to be submitted by students when they go to home and should collect gate pass from Hostel Warden before they leave and to be submitted to Security while leaving the main gate.
- Strict silence shall be observed in Hostel from 11 pm to 5.30 am; care should be taken that music/loud talking is not audible outside the room.
- Students are responsible for their personal belongings.
- Students must enter their food entry in Mess entry register after they finish their food each time.
- 10 days time duration will be given to pay their mess fee after generating the monthly mess bill.

- Students during their stay in Hostel will be governed by the Management rules.

SCHOLARSHIP

The following scholarship are available for the students.

1. Minority Scholarship is for the students belonging to minority communities. This scholarship is available for UG, PG, M.Phil & Ph.D Courses. A minimum of 50% marks in the qualifying examination is required and Annual income limit is Rs.1,00,000/-

2. SC/ST Scholarship is for the students belonging to SC/ST. This scholarship is available for UG & PG Courses. A minimum of pass marks in the qualifying examination is required and Annual income limit is Rs.2,00,000/-

3. Students belonging to the family of farmer's community are eligible for scholarship under Tamilnadu Agricultural Laboureres – Farmer's Welfare Scheme, offered by the Directoriate of Collegiate Education Tamilnadu.

4. Ministry of Human Resource Development gives scholarship to students with extraordinary academic achievements in qualifying examinations (80% & above), through the Directorate of Collegiate Education Tamilnadu.

5. Ministry of Labour, Government of India, gives scholarships to the children of Beedi/Mine/Cine workers from Tamilnadu.
6. Scholarship for the first-generation students from backward

classes. Annual income limit: Rs. 1,00,000/-. A certificate from the Tahsildar to the effect that there is no graduate in the family has to be produced.

7. Moovalur Ramamirtham Ammaiyar Higher Education Scheme: Monthly Scholarship of Rs.1000/- is given to the girl child who has studied in Government School to complete Under Graduate study.

NATIONAL SERVICE SCHEME(NSS)

National Service Scheme (NSS) is a permanent youth programme under the ministry of Youth Affairs and Sports, Government of India and funded by Government of India.

Objective of NSS

Development of personality of students through community service.

Motto

The motto of NSS is "NOT ME BUT YOU". It underlines that the welfare of an individual is ultimately dependent on the welfare of the society as a whole. This expresses the essence of democratic living and upholds the need of selfness service and appreciation of the other man's point of view and also consideration for fellow human beings.

NSS Unit & Programme Officer

One NSS Unit consists of 100 student volunteers guided by one Programme Officer who will be a faculty member. The Programme Officer is expected to motivate the student youth to understand the values and philosophy of NSS. The overall functions of Programme Officer are to help the students to plan, implement and evaluate the activities of NSS under his/her charge and give proper guidance and directions to the student volunteers.

Activities of NSS Volunteers and Adoption of Village

The Activities under NSS are two-fold, viz. i) Regular activities, which are undertaken during the working days of the semester, and ii) Special Camping activities for 7 days duration in the adopted village/urban slum during vacation.

Each NSS unit in the college is expected to adopt a nearby village/slum and work for its all-round development. Regular activities and special campus should preferably be organized in the adopted village/rural unit/slum for this purpose.

Late Attendance Record

Date	Time of Arrival	Reason	Parent's Sign	Teacher's Sign

Continuous Internal Assessment – I Time Table

Date	Subject Code	Subject Name	Time

Continuous Internal Assessment – II Time Table

Date	Subject Code	Subject Name	Time

Continuous Internal Assessment – III Time Table

Date	Subject Code	Subject Name	Time

THE COLLEGE ALMANAC 2026-2027

Saturdays and Sundays are weekly Holidays. Any unexpected holiday will be compensated on the following Saturday.

JUNE 2026

1	MON		
2	TUE		
3	WED		
4	THU		
5	FRI	World Environment Day	
6	SAT		
7	SUN	Holiday	
8	MON		
9	TUE		
10	WED		
11	THU		
12	FRI		
13	SAT		
14	SUN	Holiday	
15	MON	Reopening for Odd Semester after Vacation	1
16	TUE		2
17	WED		3
18	THU		4
19	FRI		5
20	SAT		
21	SUN	International Yoga Day	
22	MON		6
23	TUE		7
24	WED		8
25	THU		9
26	FRI	Muharram / Holiday	
27	SAT		
28	SUN	Holiday	
29	MON		10
30	TUE		11
No. of Working Days: 11			

JULY 2026

1	WED	National Doctors Day/Chartered Accountants Day	12
2	THU		13
3	FRI		14
4	SAT		
5	SUN	Holiday	
6	MON		15
7	TUE		16
8	WED		17
9	THU		18
10	FRI		19
11	SAT	World Population Day	
12	SUN	Malala Day/Holiday	
13	MON		20
14	TUE		21
15	WED	World Youth Skill Day	22
16	THU		23
17	FRI	World Day for International Justice	24
18	SAT		
19	SUN	Holiday	
20	MON		25
21	TUE		26
22	WED		27
23	THU		28
24	FRI		29
25	SAT		
26	SUN	Holiday	
27	MON		30
28	TUE	World Nature Conversation Day / World Hepatitis Day	31
29	WED		32
30	THU		33
31	FRI	National Doctors Day/Chartered Accountants Day	34
No. of Working Days: 23			

AUGUST 2026

1	SAT		
2	SUN	Holiday	
3	MON		35
4	TUE		36
5	WED		37
6	THU		38
7	FRI	National Handloom Day	39
8	SAT		
9	SUN	Holiday	
10	MON		40
11	TUE		41
12	WED	Anti-Ragging Day / International Youth Day	42
13	THU	World Organ Donation Day	43
14	FRI		44
15	SAT	Independence Day/Holiday	
16	SUN	Holiday	
17	MON		45
18	TUE		46
19	WED	World Photography & Humanitarian Day	47
20	THU		48
21	FRI		49
22	SAT		
23	SUN	Holiday	
24	MON		50
25	TUE		51
26	WED	MILAD-UN-NABI/Onam-Holiday	
27	THU		52
28	FRI		53
29	SAT	National Sports Day	
30	SUN	Holiday	
31	MON		54
No. of Working Days: 20			

SEPTEMBER 2026

1	TUE		55
2	WED		56
3	THU		57
4	FRI	Krishna Jayanthi - Holiday	
5	SAT	Teacher's Day	
6	SUN	Holiday	
7	MON		58
8	TUE	World Literacy Day	59
9	WED		60
10	THU		61
11	FRI		62
12	SAT		
13	SUN	Holiday	
14	MON	Vinayaka Chathurthi - Holiday	
15	TUE		63
16	WED	World Ozone Day	64
17	THU		65
18	FRI		66
19	SAT		
20	SUN	Holiday	
21	MON		67
22	TUE		68
23	WED		69
24	THU		70
25	FRI	Social Justice Day	71
26	SAT		
27	SUN	World Tourism Day / Holiday	
28	MON		72
29	TUE		73
30	WED		74

No. of Working Days: 20

OCTOBER 2026

1	THU		75
2	FRI	Gandhi Jayanthi/ Holiday	
3	SAT		
4	SUN	Holiday	
5	MON	World Food Security Day	76
6	TUE		77
7	WED		78
8	THU	Indian Air Force Day	79
9	FRI	World Postal Day	80
10	SAT	World Mental Health Day	
11	SUN	Holiday	
12	MON		81
13	TUE	International Day for the Disaster Risk Reduction	82
14	WED		83
15	THU	Commencement of Practical Examination for odd semester	84
16	FRI	World Food Day/ World Anaesthesia Day	85
17	SAT	International Day of Eradication of Poverty	
18	SUN	Holiday	
19	MON	Ayudha pooja-Holiday	
20	TUE	Vijayadasami-Holiday	
21	WED		86
22	THU		87
23	FRI		88
24	SAT	United Nations Day	
25	SUN	Holiday	
26	MON		89
27	TUE	Last working Day for Odd Semester	90
28	WED		
29	THU		
30	FRI		
31	SAT	Rashtriya Ekta Diwas (National Unity Day)	
No. of Working Days: 16			

NOVEMBER 2026

1	SUN	Holiday	
2	MON	Commencement of Odd Semester University Examination	
3	TUE		
4	WED		
5	THU		
6	FRI		
7	SAT		
8	SUN	Diwali-Holiday	
9	MON		
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT	Children's Day	
15	SUN	Holiday	
16	MON		
17	TUE		
18	WED		
19	THU	International Men's Day	
20	FRI		
21	SAT		
22	SUN	Holiday	
23	MON		
24	TUE		
25	WED		
26	THU		
27	FRI		
28	SAT		
29	SUN	Holiday	
30	MON		
No. of Working Days: --			

DECEMBER 2026

1	TUE	World AIDS Day	
2	WED	World Computer Literacy Day	
3	THU	University Departments/Affiliated Colleges Reopening – Even Semester	1
4	FRI		2
5	SAT		
6	SUN	Holiday	
7	MON	Flag Day	3
8	TUE		4
9	WED		5
10	THU	Human Rights Day	6
11	FRI		7
12	SAT		
13	SUN	Holiday	
14	MON		8
15	TUE		9
16	WED		10
17	THU		11
18	FRI		12
19	SAT		
20	SUN	Holiday	
21	MON		13
22	TUE		14
23	WED		15
24	THU		16
25	FRI	Christmas Holiday / Semester Vacation	
26	SAT		
27	SUN	Holiday	
28	MON		
29	TUE		
30	WED		
31	THU		
No. of Working Days: 16			

JANUARY 2027

1	FRI	New Year - Holiday	
2	SAT		
3	SUN	Holiday	
4	MON		17
5	TUE		18
6	WED		19
7	THU		20
8	FRI		21
9	SAT		
10	SUN	Holiday	
11	MON		22
12	TUE	National Youth Day	23
13	WED		24
14	THU	Bogi - Holiday	
15	FRI	Pongal - Holiday	
16	SAT	Uzhavar Thirunal - Holiday	
17	SUN	Holiday	
18	MON		25
19	TUE		26
20	WED		27
21	THU		28
22	FRI		29
23	SAT	Shab-E-Barat	
24	SUN	Holiday	
25	MON	National Voters Day	30
26	TUE	Republic Day - Holiday	
27	WED		31
28	THU	Founder's Day	32
29	FRI		33
30	SAT	Martyrs' Day	
31	SUN	Holiday	
No. of Working Days: 17			

FEBRUARY 2027

1	MON		34
2	TUE		35
3	WED		36
4	THU	World Cancer Day	37
5	FRI	Safer Internet Day	38
6	SAT		
7	SUN	Holiday	
8	MON		39
9	TUE		40
10	WED		41
11	THU	International Day of Women and Girls in Science	42
12	FRI		43
13	SAT	World Radio Day and Sarojini Naidu Birthday	
14	SUN	Holiday	
15	MON		44
16	TUE		45
17	WED		46
18	THU		47
19	FRI		48
20	SAT	World Day of Social Justice	
21	SUN	Holiday / International Mother Language Day	
22	MON	World Thinking Day	49
23	TUE		50
24	WED		51
25	THU		52
26	FRI		53
27	SAT		
28	SUN	Holiday / National Science Day	

No. of Working Days: 20

MARCH 2027

1	MON		54
2	TUE		55
3	WED		56
4	THU		57
5	FRI		58
6	SAT		
7	SUN	Holiday	
8	MON	International Women's Day	59
9	TUE		60
10	WED	Eid-ul-fitar/Ramzan / Holiday	
11	THU		61
12	FRI		62
13	SAT		
14	SUN	Holiday	
15	MON	World Consumer Rights Day	63
16	TUE		64
17	WED		65
18	THU		66
19	FRI		67
20	SAT		
21	SUN	Holiday / World Forestry Day	
22	MON	World Water Day	68
23	TUE		69
24	WED		70
25	THU		71
26	FRI	Good Friday / Holiday	
27	SAT		
28	SUN	Holiday	
29	MON		72
30	TUE		73
31	WED		74
No. of Working Days: 20			

APRIL 2027

1	THU		75
2	FRI	World Autism Awareness Day	76
3	SAT		
4	SUN	Holiday	
5	MON		77
6	TUE		78
7	WED	World Health Day	79
8	THU		80
9	FRI		81
10	SAT		
11	SUN	National Safe Motherhood Day/Holiday	
12	MON		82
13	TUE		83
14	WED	Tamil New year and Dr.B.R.Ambedkar's Birthday-Holiday	
15	THU	World Art Day	84
16	FRI		85
17	SAT		
18	SUN	World Heritage Day / Holiday	
19	MON	Mahavir Jayanti / Holiday	
20	TUE		86
21	WED		87
22	THU		88
23	FRI	World Book Day	89
24	SAT		
25	SUN	Holiday	
26	MON	World Intellectual Property Day	90
27	TUE		
28	WED	World Day for Safety and Health at Work	
29	THU		
30	FRI		
No. of Working Days: 17			

MAY 2027

1	SAT	International Labour Day	
2	SUN	Holiday	
3	MON		
4	TUE		
5	WED		
6	THU		
7	FRI		
8	SAT	World Red Cross Day	
9	SUN	Holiday	
10	MON		
11	TUE	National Technology Day	
12	WED	International Nurses Day	
13	THU		
14	FRI		
15	SAT		
16	SUN	Holiday	
17	MON	BAKRID / Holiday	
18	TUE		
19	WED		
20	THU		
21	FRI		
22	SAT		
23	SUN	Holiday	
24	MON		
25	TUE		
26	WED		
27	THU		
28	FRI		
29	SAT		
30	SUN	Holiday	
31	MON	World No Tobacco Day	
No. of Working Days: ---			

TIME TABLE

DAY ORDER	1 10.00-10.55		2 11.05-12.00	3 12.00-12.55		4 1.40-2.35	5 2.35-3.30
I							
II							
III		TEA BREAK			LUNCH BREAK		
IV							
V							
VI							

ODD SEMESTER		EVEN SEMESTER	
Month	No. of Working days	Month	No. of Working days
June-2026	11	December	16
July	23	Jan-2027	17
August	20	February	20
September	20	March	20
October	16	April	17
November	--		

ACTION PLAN 2026-2027	
DEPARTMENT OF ENGLISH	
DATE	**EVENTS**
30-06-2026	Symposium
09-07-2026	Guest Speaker
16-07-2026	Calligraphy
23-07-2026	Outreach Activity
06-08-2026	Literary Pageant Show
13-08-2026	Extension Activity
20-08-2026	Career Guidance
03-09-2026	Pencil Sketch
10-09-2026	Alumni Talk
17-09-2026	Webinar
08-10-2026	Literary Models
22-10-2026	Career Guidance
22-01-2027	Workshop
12-02-2027	World Book Day
09-03-2027	Drama

DEPARTMENT OF BUSINESS ADMINISTRATION	
08.07.2026	State level seminar
22.07.2026	Leadership Series
20.08.2026	Career Guidance
30.08.2026	Small Industry Day
05.09.2026	International Charity Day
17.09.2026	Out Reach program
21.09.2026	Awareness Program
26.09.2026	Institutional visit
09.10.2026	Remembering Ratan Tata
21.12.2026	Departmental Activities
05.01.2027	Guest Lecture
16.01.2027	National Start-up Day
20.01.2027	Alumni Talk
02.02.2027	Industrial Visit
17.02.2027	Webinar
21.02.2027	National Management Day

15.03.2027	Awareness Program
25.03.2027	Workshop
08.04.2027	Sales Stall

DEPARTMENT OF COMPUTER APPLICATIONS	
15.07.2026	One Day Workshop With It Expert Training
30.07.2026	Department Activity Debugging
06.08.2026	World Wide Web Day
19.08.2026	State Level Symposium
11.09.2026	Department Activity Web Designing
24.09.2026	International Seminar
30.09.2026	Department Activity Paper Presentation
07.10.2026	Photography Contest
15.10.2026	National Cybersecurity Awareness Month
30.11.2026	World Computer Security Day
07.01.2027	International Programmers' Day
27.01.2027	Outreach Programme
02.02.2027	Alumini Talk
10.02.2027	Department Activity It Quiz
25.02.2027	Department Activity Digital Art

DEPARTMENT OF COMMERCE	
25.06.2026	Orientation Program
08.07.2026	Income Tax Awareness Drive
15.07.2026	Young Entrepreneur Meet
17.07.2026	Current Economic Issues
13.08.2026	Out Reach Program
19.08.2026	Business Reels Making
20.08.2026	Corruption in Business – Skit
21.08.2026	Business Iconic Costume day
31.08.2026	Small Industry Day
17.09.2026	Symposium
23.09.2026	Cooking without Fire
24.09.2026	Hair Do

25.09.2026	Logo Designing
09.10.2026	ComXpo
14.10.2026	Board Bizz
21.10.2026	Trade Fest 2K26
06.01.2027	Mini Market Day
21.01.2027	International Seminar
10.02.2027	GST Puzzle Race
17.02.2027	Standup Comedy
24.02.2027	Mock Debate Budget Session
05.03.2027	Open Mic
19.03.2027	Industrial Visit

DEPARTMENT OF COMMERCE (COMPUTER APPLICATION)	
30.06.2026	Interdepartmental Cultural Activity
23.07.2026	Entrepreneurial Skill Development Program
21.08.2026	State –Level Symposium
30.09.2026	Workshop on Capacity Building
08.10.2026	World Financial Planning day
12.01.2027	National Seminar
18.02.2027	Departmental activity – 1. Just –a – Minute 2. Execu- Walk 3. Mock Interview
03.03.2027	Alumnae talk
17.03.2027	Work shop on Life-Skill

DEPARTMENT OF BIOTECHNOLOGY	
17.08.2026	Seminar
16.09.2026	Ozone Day
11.10.2026	Workshop
28.01.2027	Conference
13.01.2027	Symposium
15.02.2027	Science Day
26.03.2027	Industrial Visit

DEPARTMENT OF COMPUTER SCIENCE	
15.07.2026	One Day Workshop – IT Expert Training
06.08.2026	CODE – A – THON – III Year
19.08.2026	State Level Symposium
24.08.2026	Paper Presentation – Intra College Activity
02.09.2026	CODE – A – THON – II Year
13.09.2026	International Programmers Day
16.09.2026	CODE – A – THON – I Year
15.09.2026	Grandparent's Day Celebration
24.09.2026	International Seminar
07.10.2026	National Cyber Security Awareness Month Celebration
17.12.2026	Model Making
28.01.2027	CODE – A – THON – I Year
11.02.2027	International Day of Women and girls in Science

DEPARTMENT OF INFORMATION SYSTEM MANAGEMENT	
15.07.2026	One Day Workshop – IT Expert Training
07.08.2026	CODE – A – THON – II Year
19.08.2026	World Photography Day
20.08.2026	State Level Symposium
24.08.2026	Model Making
03.09.2026	CODE – A – THON – III Year
15.09.2026	International Programmers Day
21.09.2026	CODE – A – THON – I Year
24.09.2026	International Seminar
30.09.2026	Quiz Quest
24.10.2026	World Development Information System Day
18.12.2026	Logo Making
28.01.2027	CODE – A – THON – I Year
11.02.2027	International Day of Women and girls in Science

DEPARTMENT OF INTERIOR DESIGN AND DECOR	
26.06.26	Visit to Architect and Interior Expo at Trade Fair Centre, Chennai.
10.07.26	Tailoring Club- Workshop on Smocking Pattern
15.07.26	Program on Career Guidance
23.07.26	Workshop on Mood Board Creation
07.08.26	Tailoring Club - National Handloom Day – Visit To Weaving Unit
14.08.26	One day Industrial Visit
21.08.26	Inter departmental Flower Carpet Competition – Onam
29.08.26	State Level Symposium
11.09.26	National Level Seminar on Interior Design
16.09.26	Visit to Building Materials Showroom
23.09.26	Outreach Program Cum Interior Design Expo
07.10.26	World Architecture Day – Mystery box Design Challenge
15.10.26	Intercollegiate Competition
05.01.27	Outreach Program to Schools
20.01.27	Visit To Commercial Building - Anna Centenary Library, Chennai
28.01.27	Extension Activity
03.02.27	MoU Linkage Workshop
12.02.27	State Level Webinar
11.02.27	Tailoring Club- Creative Veggie Printing Contest
03.03.27	Alumni Talk

DEPARTMENT OF MATHEMATICS	
11.07.2026	World Population Day
13.08.2026	Outreach Programme
19.08.2026	World Humanitarian Day
10.09.2026	Department Activity
20.10.2026	World Statistics Day
22.12.2026	National Mathematics Day
15.01.2027	Alumnae Talk
18.02.2027	State Level Seminar
05.03.2027	Industrial Visit

DEPARTMENT OF FOODS AND NUTRITION	
01.07.2026	National Doctors Day
28.07.2026	World Hepatitis Day
01.08.2026 – 07.08.2026	World Breast Feeding Week
17.08.2026	Workshop On Data In Research
01.09.2026	National Nutrition Month
02.09.2026	World Coconut Day
03.09.2026	Nutrition Week
01.10.2026	World Vegetarian Day
16.10.2026	World Food Day
14.11.2026	World Diabetes Day
01.12.2026	World Aids Day
12.01.2027	Alumni Talk On Scope And Opportunities In The Field Of Nutrition
04.02.2027	World Cancer Day
10.02.2027	World Pulses Day
22.03.2027	Workshop On Food Licence (Industrial Partners)
07.04.2027	World Health Day

DEPARTMENT OF CHEMISTRY	
28.07.2026	World Hepatitis Day
12.08.2026	International Youth Day
16.09.2026	International Day for the Preservations of the Ozone Layer
29.09.2026	World Heart Day
10.10.2026	World Mental Health Day
16.10.2026	World Food Day
10.11.2026	World Science Day for Peace & Development
05.12.2026	World Soil Day
12.01.2027	National Youth Day
11.02.2027	International Day of Women and Girls in Science
28.02.2027	National Science Day
22.03.2027	World Water Day
07.04.2027	World Health Day
22.04.2027	Earth Day
22.03.2027	Workshop on Food Licence (Industrial Partners)
07.04.2027	World Health Day

DEPARTMENT OF ARABIC	
21.07.2026	Intercollegiate Competition
30.07.2026	Work Shop
11.08.2026	Out Reach Programme
25.08.2026	Calligraphy
08.09.2026	MOU Linkage Work Shop
21.09.2026	International Day of Peace
22.09.2026	Extension Activity
30.09.2026	International Translation Day
05.10.2026	Department Activity
13.10.2026	Webinar
10.11.2026	Seminar
18.12.2026	World Arabic Day Celebration
05.01.2027	Quiz Competition
15.02.2027	International Seminar

08.03.2027	Alumne Talk
27.03.2027	Essay Writing Competition

DEPARTMENT OF ARTIFICIAL INTELLIGENCE	
16.07.2026	Artificial Intelligence Appreciation Day
01.08.2026	World Wide Web Day
12.08.2026	International Youth Day
20.08.2026	Department Activity – AI Meme Contest
15.09.2026	Department Activity – Debugging Contest
12.10.2026	Cyber Security Awareness Activity
15.10.2026	World Students' Day
24.01.2027	International Day of Education
29.01.2027	National Puzzle Day
22.02.2027	World Thinking Day
28.02.2027	National Science Day
08.03.2027	International Womens' Day
12.03.2027	Department Activity – Government Career Aptitude Test
23.04.2027	World Book Day

DEPARTMENT OF TAMIL	
09.09.2026	Poetry Competition
07.10.2026	Speech Competition

DEPARTMENT OF URDU	
10.09.2026	Speech Competition
09.11.2026	Poetry Competition
21.01.2027	Seerath-Un-Nabi

MANAGEMENT CLUB	
12.08.2026	Secret Identity, Buzz Quiz, Situation Analysis
18.09.2026	Business Puzzles, Riddles, Balancing
21.01.2027	Brainstorming, Team Building
11.03.2027	The Best Manager, Ad making

MATH MASTERS CLUB	
30.06.2026	Carrier Guidance Program
13.08.2026	Quiz Marathon
18.09.2026	Aptitude Test
27.01.2027	Quiz
12.02.2027	Awareness Program
19.03.2027	Quiz Marathon

ELECTORAL LITERACY CLUB	
03.07.2026	Students Rally - Voter Awareness Program
15.09.2026	International Day of Democracy
26.11.2026	Constitution Day
25.01.2027	National Voters Day
23.02.2027	Activity - Importance of Voting

\

FINE ARTS CLUB	
09.10.2026	Debate
05.01.2027	Villu Pattu

YRC CLUB	
16.09.2026	Rally
07.01.2027	Drawing Competition

CITIZEN CONSUMER CLUB	
09.12.2026	International Anti-Corruption Day
24.12.2026	National Consumer Rights Day
15.03.2027	World Consumer Rights Day

ARABIC LITERCY CLUB	
16.09.2026	Quiz Competition
28.10.2026	Club Activity

LIST OF NATIONAL / INTERNATIONAL DAYS 2026-2027

17.06.2026	International Day to Combat Desertification and Drought	Environment Club
21.06.2026	International Yoga Day World Music Day	IQAC Fine Arts Club
23.06.2026	International Olympic Day	Sports Club
26.06.2026	International Day against Drug Abuse and Illicit Trafficking	Anti- Drug Committee
29.06.2026	National Statistics Day	Maths Club
01.07.2026	National Doctors' Day Chartered Accountants Day	Health & Wellness Club Commerce
07.07.2026	World Chocolate Day Global Forgiveness Day	N&D BBA
11.07.2026	World Population Day	IDD
12.07.2026	Malala Day	English
15.07.2026	World Youth Skills Day	ED Cell
20.07.2026	International Chess Day	Sports Club
23.07.2026	National Broadcasting Day	CS
26.07.2026	Kargil Vijay Diwas	NSS
28.07.2026	World Hepatitis Day	N&D
01.08.2026	World Lung Cancer Day	Biotechnology
02.08.2026	Friendship Day (First Sunday of August)	BCA
07.08.2026	National Handloom Day	IDD/Tailoring Club
08.08.2026	Quit India Day	Tamil
12.08.2026	International Youth Day	B. Com (CA)
13.08.2026	International Left Handers Day World Organ Donation Day	IQAC Biotechnology

15.08.2026	Independence Day	IQAC
19.08.2026	World Photography Day	ISM
19.08.2026	World Humanitarian Day	ELC
20.08.2026	Sadbhavna Diwas (Birth Anniversary of Rajiv Gandhi)	Maths
29.08.2026	National Sports Day (birth Anniversary of Major Dhyanchand)	Sports Club
30.08.2026	Small Industry Day	BBA/B. Com/ B.Com (CA)
01.09.2026	National Nutrition Week Begins World Letter Writing Day	N&D English
02.09.2026	World Coconut Day	N&D
05.09.2026	National Teachers' Day- Birth Anniversary of Dr. Sarvapalli Radhakrishnan	IQAC
08.09.2026	International Literacy Day	English
10.09.2026	World Suicide Prevention Day	BBA
12.09.2026	World First Aid Day	Biotechnology
14.09.2026	Hindi Diwas	Hindi Staff
15.09.2026	International Day of Democracy	ELC
16.09.2026	World Ozone Day	Biotechnology
21.09.2026	International Day of Peace	Arabic
23.09.2026	International Day of Sign Languages	Tamil
26.09.2026	World Environmental Health Day	Environment Club
27.09.2026	World Rivers Day (Fourth Sunday of September)	Environment Club
29.09.2026	World Heart Day	Health & Wellness Club
30.09.2026	International Translation Day	Arabic
01.10.2026	International Day for Older Persons & International Coffee Day & World Vegetarian Day	N&D

02.10.2026	International Day of Non-Violence on occasion of Gandhi Jayanti	NSS
04.10.2026	World Animal Welfare Day	Biotechnology
05.10.2026	World Teachers' Day	IQAC
09.10.2026	World Post Day	CS
10.10.2026	World Mental Health Day	Health & Wellness Club
13.10.2026	International Day for Disaster Risk Reduction	Quiz Club
15.10.2026	Global Handwashing Day, World Students' Day	BCA
16.10.2026	World Food Day	N&D
17.10.2026	International Day for Eradication of Poverty	Commerce
20.10.2026	World Statistics Day	Maths
24.10.2026	World Development Information Day	ISM
31.10.2026	National UnityDay on Birth Anniversary of Sardar Vallabhbhai Patel	NSS
05.11.2026	World Tsunami Awareness Day	Environment Club
07.11.2026	National Cancer Awareness Day International Infant Protection Day	Biotechnology
11.11.2026	National Education Day on Birth Anniversary of Maulana Abul Kalam Azad	Urdu
13.11.2026	World Kindness Day	BCA
14.11.2026	National Childrens' Day World Diabetes Day	IQAC & N&D
16.11.2026	International Day for Tolerance	Counselling Cell
19.11.2026	International Men's Day	IQAC
25.11.2026	International Day for Elimination of Violence Against Women	Quiz Club
26.11.2026	Constitution Day	ELC
01.12.2026	World AIDS Day	Biotechnology

02.12.2026	National Pollution Control Day International Day for the Abolition of Slavery	Environment Club
03.12.2026	International Day for Persons with Disabilities	Commerce
05.12.2026	International Volunteer Day	NSS
07.12.2026	Armed Forces Flag Day	NSS
09.12.2026	International Anti-Corruption Day	CCC
10.12.2026	Human Rights Day	NSS
11.12.2026	International Mountain Day	Environment Club
14.12.2026	National Energy Conservation Day	Environment Club
18.12.2026	Minorities Rights Day in India	Urdu
	World Arabic Day	Arabic
22.12.2026	National Mathematics Day- Birth Anniversary of Srinivas Ramanujan	Maths
24.12.2026	National Consumer Rights Day	CCC
04.01.2027	World Braille Day	Commerce
12.01.2027	National Youth Day (Swami Vivekananda Jayanti)	Tamil
24.01.2027	National Girl Child Day	BBA
25.01.2027	National Voters' Day	ELC
25.01.2027	National Tourism Day	BBA
26.01.2027	Republic Day	IQAC
04.02.2027	World Cancer Day	Health & Wellness Club
10.02.2027	World Pulses Day	N&D
11.02.2027	International Day of Women and Girls in Science	All Science Dept.
21.02.2027	International Mother Language Day	Tamil, Urdu & Arabic
28.02.2027	National Science Day	Biotechnology
01.03.2027	Zero Discrimination Day	Internal Complaint Committee
07.03.2027	Employee Appreciation Day	Management Club
08.03.2027	International Women's Day	IQAC

15.03.2027	World Consumer Rights Day	CCC
20.03.2027	International Day of Happiness	All Dept.
22.03.2027	World Water Day	Environment Club
07.04.2027	World Health Day	N&D
23.04.2027	World Book Day	English/Library

NOTES

NOTES

M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
Accredited by NAAC with B+ Grade, CGPA 2.74 out of 4
Certified Under Section 2(f) of the UGC Act 1956 – (An ISO 9001:2015 Certified Institution)
Permanently Affiliated to Thiruvalluvar University
Hakeem Nagar – Melvisharam - 632 509, Ranipet District.
Phone: 04172 – 266167 **Email:** mmeswc@yahoo.in **Website:** mmeswc.edu.in

ATTENDANCE

ODD SEMESTER

NAME:
CLASS:

Note:

75% & above: Eligible to appear Thiruvalluvar University Examination.
65%-75% : Condonation fee of Rs. 1500/- payable to Thiruvalluvar University.
0%- 65% : Repeat Semester.

Class Tutor HOD Principal

M.M.E.S. WOMEN'S ARTS AND SCIENCE COLLEGE
Accredited by NAAC with B+ Grade, CGPA 2.74 out of 4
Certified Under Section 2(f) of the UGC Act 1956 – (An ISO 9001:2015 Certified Institution)
Permanently Affiliated to Thiruvalluvar University
Hakeem Nagar – Melvisharam - 632 509, Ranipet District.
Phone: 04172 – 266167 **Email:** mmeswc@yahoo.in **Website:** mmeswc.edu.in

ATTENDANCE

EVEN SEMESTER

NAME:
CLASS:

Note:

75% & above: Eligible to appear Thiruvalluvar University Examination.
65%-75% : Condonation fee of Rs. 1500/- payable to Thiruvalluvar University.
0%- 65% : Repeat Semester.

Class Tutor HOD Principal